

Privacy Notice for St Mary's Catholic Primary

School P.T.F.A. Evesham

At St Mary's Catholic Primary School P.T.F.A. Evesham we collect members' personal data. We use this for the reasons listed below. You may be aware that there are new data protection rules from May 2018, which are outlined on our Privacy Notice on our school website.

Under the GDPR, individuals have a right to be informed about how The PTFA uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' to individuals where we are processing their personal data.

This privacy notice explains how we collect, store and use personal data.

The personal data we hold

Personal data that we may collect, use, store and share:

- Parent/Carer name, email address and telephone number
- Pupil name and class

Why we use this data

We use this data to:

- Contact individuals for support and help at school fundraising events
- Compile a list of attendees and year group for school fundraising events
- Compile a list of emergency contact numbers for parents
- Contact winners of raffle prizes

Our legal basis for using this data

We only collect and use personal data when the law allows us to. Most commonly, we process it where:

- We need it to perform a fundraising event in the school's interest
- We have obtained consent to use it in a certain way

Where we have obtained consent to use personal data, this consent can be withdrawn at any time. We will make this clear when we ask for consent, and explain how consent can be withdrawn.

Some of the reasons listed above for collecting and using personal data overlap, and there may be several grounds which justify our use of this data.

Collecting this information

While the majority of information we collect is mandatory, there is some information that can be provided voluntarily.

Whenever we seek to collect information from you or your child, we make it clear whether providing it is mandatory or optional. If it is mandatory, we will explain the possible consequences of not complying.

How we store this data

All personal information will be stored securely and confidentially disposed of at the end of the academic year that it is collected in. Any event based information e.g. raffle tickets, will be stored securely and confidentially disposed of after the event.

If you want a copy of the information we hold on you please e-mail office@stmarysrc.worcs.sch.uk The PTFA monitors the personal information it processes and will only share personal information with a third party if it has a legal basis to do so (as set out above).