

BACK TO SCHOOL PLAN: September 2020

St. Mary's Catholic Primary School, Evesham



As you know, we plan to open for all pupils in all year groups on Wednesday 2nd September, in line with Government guidance dated 2nd July, as well as more recent LA and DfE updates.

Whilst we may have to change these plans if that guidance changes, or if there is a local lockdown, at the present time we are very much planning to see you all on 2nd September.

Please find some important information below regarding our return to school. Many thanks to those staff, parents and pupils who have completed their respective questionnaires, which have very much helped us in formulating our plans for September.

Attendance at School

It is vital that all children return to school for their educational progress, for their wellbeing, and for their wider development. Attendance at School will once again be compulsory from the beginning of the new academic year. For parents and carers of children of compulsory school age, this means that the legal duty on you as a parent to send your child to school regularly will apply.

A small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves, or because they are in close contact of someone who has coronavirus (COVID-19). If your child is unable to attend school or college for this reason, you should talk to your school or college about what support is in place in terms of remote education.

Some of you may want to take a holiday over the summer period, which may involve travelling abroad. As ever, parents should plan their holidays within school and college holidays and avoid seeking permission to take their children out of school during term time. You must also make sure, if you are travelling to a country where the two week quarantine rules are still in place, your child cannot return to school until this two week period is complete; therefore you must plan your holiday, giving enough time for quarantine, before school starts on 2nd September.

Ultimately, local authorities and schools have a range of [legal powers to enforce attendance](#) if a child misses school without a valid reason.

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<p>Staff or Pupils Showing Symptoms</p>	<p>Showing symptoms at home</p> <ul style="list-style-type: none"> - Your child must remain at home for at least 7 days from the onset of their symptoms - More information regarding symptoms and actions to be taken can be found on the NHS website https://www.nhs.uk/conditions/coronavirus-covid-19/ - Please refer to NHS online rather than school to check symptoms - You must contact the school as soon as possible on 01386 446748 if your child is showing symptoms. <p>Showing symptoms at school</p> <p>If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</p> <p>If a child is awaiting collection, they will be kept separately from others, in a ventilated space, with adult supervision. If they need to use the toilet while waiting to be collected, they will use separate facilities. Those facilities will then be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>If St. Mary's experiences an outbreak, either because we have 2 or more confirmed cases of coronavirus (COVID-19) among pupils or staff within 14 days, or an increase in pupil or staff absence rates due to suspected or confirmed cases of coronavirus (COVID-19) is seen, Worcestershire Health Protection Team will be contacted. This team will advise if additional action is required, though the closure of the whole school will generally not be necessary.</p> <p>Where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the child or staff member who has tested positive. Testing will first focus on the child's class, then the whole school, if necessary. If the local area sees a spike in infection rates that is resulting in localised community spread, decisions will be made on what measures to implement to help contain the spread. The government will be involved in decisions and will support individual schools and colleges to follow the health advice.</p> <p>In all cases, where groups of pupils need to self-isolate or where a larger restriction of attendance at school is needed, we will ensure children's education continues remotely.</p>
<p>Parent Contact Details</p>	<p>Your contact details must be up to date and working, so that when your child is in school, you are able to respond immediately to any calls from school.</p> <p>If your child shows symptoms, we will need to get your child home as soon as possible to ensure everyone's safety and to minimise anxiety for your child.</p>

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<p>'Bubble' Organisation</p>	<ul style="list-style-type: none"> - Classes will be organised into 'bubbles' of one or two year groups across two adjacent classrooms. From September, children will once again return to their normal classrooms. Our bubbles will be: Reception Class and Year One Year Two Years Three and Four Years Five and Six - Arrival and departure times will be staggered so that fewer parents and family members are on site at any given time - Playtimes and lunchtimes will be staggered to maintain the isolation of the bubbles 																											
<p>Journey to and from School</p>	<ul style="list-style-type: none"> - Please ensure only one adult accompanies children to school. - All parents must continue to follow the one way system, entering from the pedestrian pathway by the main entrance on St. Egwin's Rd and exiting through the gate onto Rynal St. Members of staff will direct and guide you as you become used to the new systems. Please avoid parking on Rynal St. as this is Swan Lane First School's main entrance and their parents normally park there. - If you have to bring younger children with you when dropping off and picking up from school, keep them with you – do not let them run off around the school garden. - Maintain social distancing with other families and while you are on the school site, following all signs and markings given. - Ensure you maintain social distancing from staff and from other families, when waiting for your child. - Do not gather in groups in the school grounds. Once you have collected your child, please leave promptly. - The teaching team will bring children out to parents, one at a time. If parents wish to talk to the teacher, a telephone call can be arranged via Class Dojo. 																											
<p>Temporary Timings of the School Day</p> <p><i>(please note – these times may need to change)</i></p>	<p>The School Day: Below are the planned, staggered arrival and departure times for each year group. Parents are asked to keep to these times, so that we can control additional people moving around the school site. If you have children in more than one class, please aim for the earlier time and then wait, socially distancing, by the entrance of the second classroom.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;">Arrival Time</th> <th style="text-align: center;">Picking Up Time</th> </tr> </thead> <tbody> <tr> <td>Reception Class</td> <td></td> <td></td> </tr> <tr> <td>Year One</td> <td style="text-align: center;">9.00 a.m.</td> <td style="text-align: center;">3.05 p.m.</td> </tr> <tr> <td>Year Two</td> <td style="text-align: center;">8.45 a.m.</td> <td style="text-align: center;">3.00 p.m.</td> </tr> <tr> <td>Year Three</td> <td></td> <td></td> </tr> <tr> <td>Year Four</td> <td style="text-align: center;">9.00 a.m.</td> <td style="text-align: center;">3.00 p.m.</td> </tr> <tr> <td></td> <td style="text-align: center;">3.15 p.m.</td> <td></td> </tr> <tr> <td>Year Five</td> <td></td> <td></td> </tr> <tr> <td>Year Six</td> <td style="text-align: center;">8.55 a.m.</td> <td style="text-align: center;">3.15 p.m.</td> </tr> </tbody> </table>		Arrival Time	Picking Up Time	Reception Class			Year One	9.00 a.m.	3.05 p.m.	Year Two	8.45 a.m.	3.00 p.m.	Year Three			Year Four	9.00 a.m.	3.00 p.m.		3.15 p.m.		Year Five			Year Six	8.55 a.m.	3.15 p.m.
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Classroom Environment	<p>Teachers have reorganised their classrooms according to the most recent Government health and safety advice.</p> <p>Stationery will be provided for children up to Year Four. Years Five and Six may bring in their own pencil cases – please make sure these are small and made of plastic, not fabric.</p> <p>All resources in their trays will only be used by them.</p> <p>Children will use toilets and hand washing one at a time.</p> <p>All frequently touched surfaces, resources etc will be cleaned more frequently.</p> <p>Each bubble will be cleaned daily, but will have a deeper clean weekly.</p> <p>Windows and doors will be kept open throughout the day, in order to maintain good ventilation.</p>
School Environment	<ul style="list-style-type: none"> - Two metre marking can be seen both inside and outside. These should be used as a guide for everyone to ensure safe distancing. - Outdoor play equipment, including bench seating cannot be used for the time being – it has been taped off. - A one way system is in place outside. - Visitors to the school office arriving during the school day (after 9.15 a.m.) should enter via St. Egwin's Road, then exit via the staff car park, leaving via the gates, ensuring they are properly and securely closed.
What Children Need to Bring into School	<ul style="list-style-type: none"> - Waterproof coat (we plan to go outside come rain or shine!) - Sun hat (long lasting sun cream should be administered before school) - Filled water bottle - Healthy snack or fruit or vegetables, for morning play – as usual - Packed lunch in an easy to open lunch box: make sure children can open each part of their lunch, as staff will not be able to do this for them - Small, individual packet of tissues <p><i>Parents will be able to order packed lunches from Class Catering, from Wednesday 2nd September. We aim to start hot lunch provision on Monday 14th September, but will inform you of any changes before then.</i></p>
Hand Washing	<p>In school, all children and staff are required to wash their hands regularly, throughout the day, including:</p> <ul style="list-style-type: none"> - On arriving at school - Before and after playtime - Before and after lunchtime - At the end of the school day <p>You may wish to send your child in with hand moisturiser (they must be able to apply this themselves)</p> <p><i>Children do not need to bring in hand sanitiser.</i></p>
Coughing and Sneezing	<p>Children will be regularly reminded to use their elbow or a tissue and 'catch it, bin it, kill it' protocols.</p> <p>Each child should have their own small packet of tissues to use.</p> <p>Tissues will be disposed of in classroom lidded bins, which are emptied regularly.</p>
First Aid	<ul style="list-style-type: none"> - Each bubble has at least one first aider. - Children will be encouraged to clean cuts, grazes themselves, depending on their ages. Staff will carry out first aid as before, but may need to wear PPE.

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Teaching and Learning	<p>Collective Worship and assemblies will take place in classrooms for the time being. RE studies will also continue as before. We will also be able to join parishioners for 'virtual' Mass from our classrooms.</p> <p>Staff are currently putting the final touches to our 'Recovery Curriculum', which will aim to ensure all children are given the opportunity to 'rebuild' – to regain their confidence, understanding of the rules and routines of school, as well as their resilience for learning. This curriculum has been compiled in conjunction with the other Academy Primary Schools. Alongside our focus on helping children 'catch up' with their academic learning will be a daily focus on rebuilding their learning skills.</p> <p>Initially lessons may well be shorter, with more frequent break time, so that children can re-adapt to the normal school routines.</p> <p>We will have a whole school focus, as before, on local History or Geography, together with a safety focus, which covers personal safety and internet safety.</p> <p>PE will take place, but again, this will start off differently, with children having more frequent, but shorter PE sessions, rebuilding stamina and levels of fitness.</p> <p>Children should bring in their PE kits, as per the Uniform Policy, however class teachers will give you further information about PE teaching and learning, at the start of September.</p>
Safeguarding	<p>Our Safeguarding Policy can be found on our website: www.stmarysrc.worcs.sch.uk</p> <p>The policy has an annex, reflecting the Covid-19 Pandemic. The updated 2020 policy will be available in September, on our website.</p> <p>All normal safeguarding practices will be in place in school – Miss Smith, our Designated Safeguarding Lead and Mrs Howard, our Deputy Safeguarding Lead are in school, or available throughout the school day.</p>
Visitors to School	<ul style="list-style-type: none"> - Parents are asked to email or telephone in order to make an appointment to come to the school office, to talk to a class teacher, or to talk to Miss Smith. - Essential visitors (e.g. those carrying out essential repairs or checks), are required to provide the school with a Risk Assessment and Method Statement before their visit. - If collecting a sick child, the parent will come to the main entrance, where their child will be waiting, together with a member of the child's bubble staff team.
Uniform	<p>Children may return to school in summer uniform. This can be worn until the end of September. Please see our school website: www.stmarysrc.worcs.sch.uk for more details.</p> <p>Uniform items, including sun hats are available to order from the school office. Children should attend in clean uniform each day and that they should change out of their uniform when they return home, which should then be laundered.</p>
School Events	<p>Initially it will not be possible to have the range of school events that we are used to having. Large gatherings are not possible, so we will come up with other ways in which to celebrate these important moments in our school's year.</p>